

Minutes of the
HOME Board Meeting
October 20, 2016

Members Present: Joseph Birbaum, Rock Brandner, Ron Buchanan, John Bulawa, Christine Howard, John Kannard, Duane Paulson, Dick Schultz, Mike Wineke

Staff: Kristin Silva, and Christina Brockish, Waukesha County;
Debbie Narus, Wisconsin Partnership for Housing
Development

Excused Absence: Kathleen Schilling, Jay Schreurs, Jay Shambeau, Maria
Watts

Guests: Roxanne Witte, Jefferson County Economic Development;

I. The meeting was called to order by Christine Howard, Board Vice-Chair, with a quorum of the Board present at 9:00 a.m.

II. The Board Vice-Chair led the Pledge of Allegiance.

III. On a motion by Joe Birbaum and seconded by Duane Paulson, the minutes from the September 15, 2016 HOME Board meeting were unanimously approved.

IV. No Public Comments

Staff Comments:

Kristin Silva identified agenda items for the November Board meeting such as: contract extensions for the current inspector, administrator and housing counsel agencies. She mentioned that the Housing Action Coalition (HAC) will be requesting Administrative funds for 2017. She also discussed the work being done regarding the 2011 complaint filed by Fair Housing of Milwaukee against Waukesha County-CDBG and HOME Programs. A discussion ensued regarding rental property vs. home ownership. Discussion and a vote will be added to next month's agenda.

V. The WI Partnership Balance Fund Balance Report was reviewed. The programs are really moving along; DPA has \$46,640, Purchase/Rehab has \$27,000, and Rehab has \$8,700 remaining.

There is approximately \$300,000 in the unallocated entitlement.

\$224,000 is available in CHDO funds and must be committed within six (6) months. Family Promise will possibly be requesting these funds.

Remaining Admin is \$47,878 and could be reallocated.

TBRA project is on hold and the RFP will still be out in 2016.

VI. Debbie Narus of the WI Partnership expects that the remaining funds will run out by the end of the year and is requesting additional funds of \$50,000.

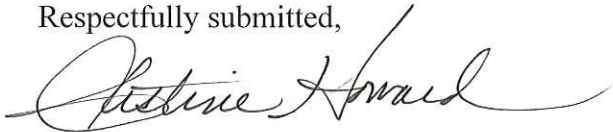
On a motion by Joe Birbaum and seconded by Ron Buchanan, the Board unanimously approved to move \$50,000 from Unallocated Entitlement to the Rehab program.

VII. The 2017 Annual Action Plan is available on the Waukesha County Website www.waukeshacounty.gov/communitydevelopment. The 30-day public comment period has expired with no written comments received and a public hearing was held and no one attended.

On a motion by John Bulawa and seconded by Rock Brandner, the Board unanimously approved the 2017 Annual Action Plan.

VIII. On a motion by Ron Buchanan and seconded by Dick Schultz, the Board unanimously approved the meeting adjourned at 9:30 a.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Christine Howard". The signature is written in black ink and is positioned below the text "Respectfully submitted,".

Christine Howard
Vice-Chair, HOME Board